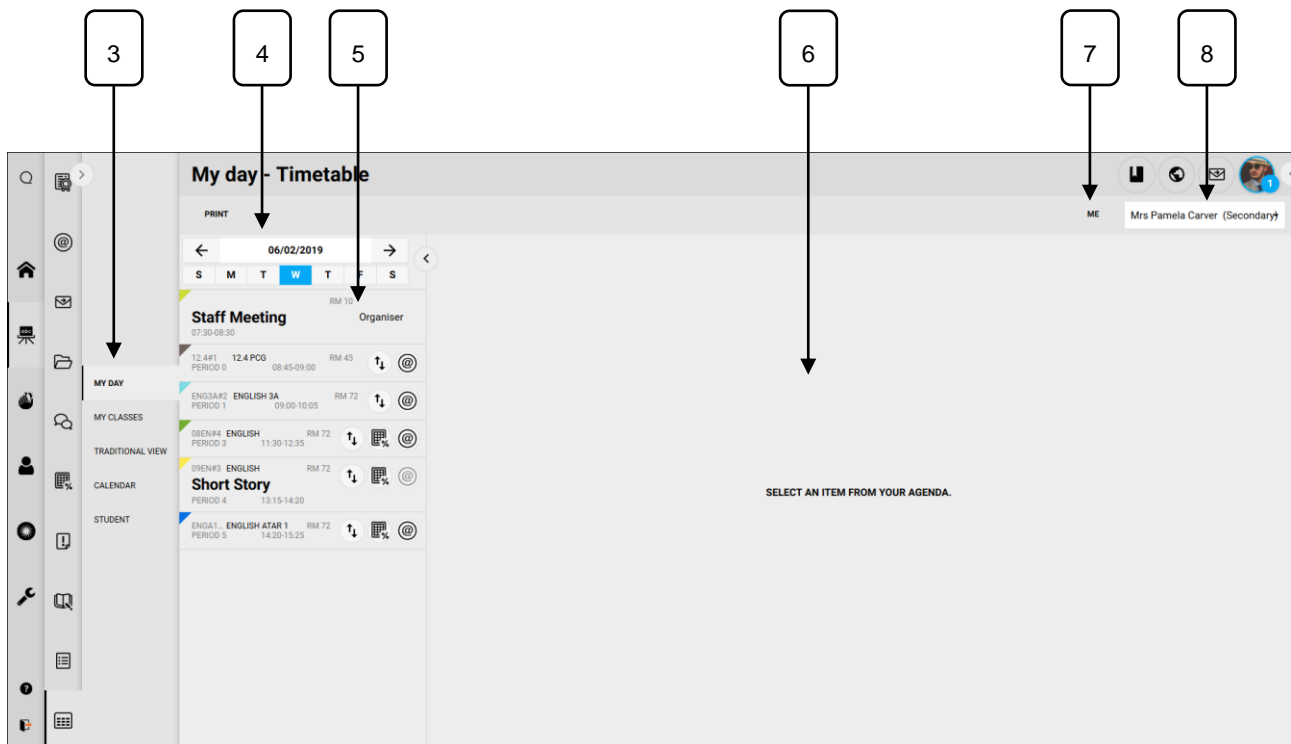# QCU101.50 - My day overview

1. Navigate to the **Teaching** workspace.

2. Click the **Timetable** page

3. Click the **My day** sub-page.

4. The date selector.

5. The structure (agenda) for the selected date.

6. The working area.

7. Click the **Me** button to return to the timetable of the user who is logged in.

8. The **Staff selector**, switch to other staff members using the **Staff selector** dropdown.

Q   Related Quick guides

- QCU101.51 – The day panel

- QCU101.52 – The lesson panel

- QCU101.53 – Printing options